



EVENT GUIDE

Events | Weddings | Celebrations

RIVERVIEWVA.COM

WATER'S EDGE ROOM

Up to 200 Guests (standing); 144 Guests (seated)

THIS PACKAGE INCLUDES:

Four-hour event time

Tables & White Chairs:

- (18) 5ft Round Tables
- (3) 6ft Banquet Tables
- (5) 4ft Round Tables (**if available*)
- (1) 8ft Banquet Table
- (4) Cocktail Tables
- (8) Cocktail Chairs
- (1) Bar
- (144) White Chiavari Chairs with Silver Cushions
- (4) 86" Smart TVs

Also Includes:

- Basic sound & lighting
- Table/chair setup and breakdown (unless provided by rental company)
- Linens and access to RVC decorations inventory
- Full-service warming kitchen
- Guest restrooms
- (2) Staff members on-site
- Parking at Riverview Centre for 46 cars. Valet service strongly recommended for 80+ guest events.
- Additional space/Green Room
- One-hour set-up prior to event and one-hour break-down following event
- Additional hours can be added for a fee of \$250/hour

WATER'S EDGE ROOM

Wedding Celebration

Up to 200 Guests (standing); 144 Guests (seated)

THIS PACKAGE INCLUDES:

Five-hour event time with an additional two-hours for setup and breakdown

Tables & White Chairs:

- (18) 5ft Round Tables
- (3) 6ft Banquet Tables
- (5) 4ft Round Tables (**if available*)
- (1) 8ft Banquet Table
- (4) Cocktail Tables
- (8) Cocktail Chairs
- (1) Bar
- (144) White Chiavari Chairs with Silver Cushions
- (4) 86" Smart TVs

Also Includes:

- Basic sound & lighting
- Table/chair setup and breakdown (unless provided by rental company)
- Linens and access to RVC decorations inventory
- Full-service warming kitchen
- Guest restrooms
- (2) Staff members on-site
- Parking at Riverview Centre for 46 cars. "Valet service strongly recommended for 80+ guest events."
- Additional space/Green Room
- One-hour set-up prior to event and one-hour break-down following event
- Additional hours can be added for a fee of \$250/hour
- Two additional rooms that can be used as dressing suites
- Easy access to the Lock Park

UPSTAIRS AT RIVERVIEW CENTRE

Small Celebration:

Up to 40 guests

\$125 Per Hour + \$250 Party Package

THIS PACKAGE INCLUDES:

Minimum of two-hours with one additional hour for setup and one hour for breakdown

Tables & White Chairs:

- (5) 4ft Round Tables
- (4) Cocktail Chairs
- (1) Bar
- (4-6) 4ft 11in Rolling Rectangle Tables
- (2) Black Cocktail Tables
- (40) White Chiavari Chairs with Silver Cushions
- (1) 86" Smart TVs
- Deck with firepit and patio chairs

**If available based upon event date.*

Also Includes:

- Linens and access to RVC decorations inventory
- Full-service warming kitchen
- Guest restrooms
- (2) Staff members on-site
- Parking at Riverview Centre (shared with downstairs events)

**Downstairs events have priority access to upstairs kitchen, linens, decor, bar, and tables.*

A LA CARTE OFFERINGS

Are you looking for our preferred
vendor list?

Just ask your RVC Event contact if you haven't received it yet. We have some amazing local vendors and the below event add-ons to make your event extra special!

A La Carte Items

Additional Event Hours

Additional Linens (outside of initial table coverage)

Table Runners

Advanced Lighting Package

TV Graphics Creation

AV Coordination Services

Microphones (4)

Podiums (2)

Large Stage (2 - 4 x 8 foot)

Small Stage (1- 4 x 8 foot)

Propane Heaters (2)

White Rolling Coolers with Bottle Openers (2)

Wooden Benches (29)

In-House Bartending Services

In-House Photography Services

Event Security (5-hour minimum)

Valet Services (2 valets minimum - 1 valet per 50 guests)

Deck Tenting